

Building and Grounds Committee
(Via Zoom Videoconference and Jefferson County Courthouse)

MINUTES

Monday, December 2, 2024

1. Call to Order

Meeting was called to order by Backlund at 8:30 a.m.

2. Roll Call

Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss

Members Excused: Mary Roberts

Others Present: John Rageth, IT Director; Michael Luckey, Administration; Ben Wehmeier, County Administrator; Ryan Hayes, Director of Facilities Management

3. Certification of compliance with the Open Meetings Law

Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made.

5. Public Comment

None

6. Communications

Luckey and Hayes gave an update on the facility energy project.

7. Approval of the November 4, 2024 committee meeting minutes

Draft minutes were provided for review.

Motion by Braughler/Lindl to approve the November 4, 2024 committee meeting minutes. Motion passed 4-0.

8. Update on courthouse/sheriff/jail project

Wehmeier shared photos of the building project. Wehmeier and Hayes gave an update. No action taken.

9. Updates on projects and contingency

Wehmeier gave an update on projects and contingency. No action taken.

10. IT Project Update

A written report was provided for review. Rageth went over the report. No action taken.

11. Financial Reports (YTD)

- a. Central Services
- b. Management Information Systems

Financial reports were provided for review. No action taken.

12. Discuss potential agenda items for the Committee's next meeting

- a. Approval of December 2, 2024, Building and Grounds Committee meeting minutes
- b. Updates on projects and contingency
- c. IT Project Update
- d. Update on schedule for Courthouse/Jail Project

Next meeting Monday, January 6, 2025 at 8:30 a.m. Jefferson County Courthouse

13. Adjourn

Motion by Lindl/Preuss to adjourn at 9:01 a.m.